

# **The Norfolk & Portsmouth Bar Association**

presents

## **MEDIATION TIPS YOU SHOULD KNOW TO SUCCEED**

**2 CLE Credits**

**Monday, October 28, 2019, 1–3 p.m.**

**City of Norfolk Courthouse, Training Room 1304**

Coordinator: John B. Gaidies  
Joynes & Gaidies, P.C.

Faculty: Hon. James A. Cales, Jr. (Ret.)  
Hon. Robert J. Krask, Magistrate Judge  
U.S. District Ct., E.D. Va.  
Hon. Charles E. Poston, (Ret.)  
The McCammon Group

### Topics Include:

- |  |  |
|--|--|
| I. Federal Mediation                                     | III. Private Mediation                 |
| A. Procedural Requirements<br>and Rules set by the Court | A. Selection of the Mediator           |
| B. The Court Order                                       | B. Pre-Mediation Conference            |
| C. The Settlement Brief/Exhibits                         | C. Brief                               |
| D. Post Settlement Duties                                | D. Costs                               |
| II. State Mediation                                      | IV. Strategy, Tips and Do's and Don'ts |
| A. Selection of the Judge                                |  |
| B. Settlement Brief/Exhibits                             |  |
| C. Client Preparation                                    |  |
| D. Post Settlement Recommendations                       |  |

To register, complete form and mail with payment to:  
NPBA, City of Norfolk Courthouse, 150 St. Paul's Blvd, 2<sup>nd</sup> Floor, Norfolk, VA 23510

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### **Mediation CLE**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Members - \$60.00      Non-Members - \$120.00

2019-2020 Season Ticket Holders Welcome

Contact NPBA at 622-3152 or npbamail@gmail.com